

Take 5 Dance Studio

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September 2016

Take 5 Times

Hello Parents and Students.

Welcome to Take 5's 16th dance season! We are thrilled to have you dance with us this year and have made quite a few changes to better our programs. We hope you have a wonderful year of dance!

Dance Season Start Date

Recreational classes will begin Monday, September 12th. Please see attached class schedule for teacher information as well as what studio your dancer will be using.

Please ensure you are ready for class 5 minutes prior to the start of class. Dancers can line up at the designated spots in the hall and your teacher or assistant will come and get them at the beginning of class.

Parents

To ensure the safety of your dancers, please come into the building drop off and pick them up. We will not be allowing dancers to leave the building without a parent (age 10 and under).

Once ready for class, your teacher or class assistant will come and gather your dancers in the entry way. Please do not bring your dancers down the hall to the studio yourself. As well, no parents are to be past the washroom hallway. All dancers will be brought back out of the studio with their instructor as well. If your dancer is in multiple classes, please send them with all dance shoes needed.

If you need to speak with your dancer's teacher, please make an appointment with the office to do so. It is important your dancers full class time is spent receiving instruction in the studio.

Parking Entrance & Exit

We have ample parking around the building. Please use the EAST (side) entrance to enter and exit the building. The south entrance (front) is not for parents or dancers use.

The Barn (training facility) is now open located at the back building. Please make sure your dancers are looking both ways while crossing the parking lot as it will now be busier than previous years.

Studio Office Hours

The studio office will be open during the following times (2 drop boxes for notes, payments, and forms are available anytime – one is located outside of our entry door, the other is inside the studio outside of the office) :

Monday, Wednesdays, Fridays	5:30 – 8:00 pm
Tuesday & Thursdays	6:30 – 8:30 pm
Saturdays	9:00 – 11:30 am

Website

Our website will be updated regularly with our newsletters, important information, upcoming calendar dates, and weather watch. Bookmark it today ☺

www.take5dance.com

FACEBOOK

Take 5 is on facebook! Are you a member of our page? If not, please "like" us! We are constantly updating our page with exiting information! Our page name is:

Take 5 Dance Studio

Instagram Account

Follow us on instagram: TAKE5DANCE

2015 Calendar

- *September 12th – classes begin
- *October 10th – classes cancelled for Thanksgiving
- *October 31st – classes cancelled for Halloween (make up class TBA)
- *November 1st – new newsletter
- *Thursday December 22nd – Wednesday January 4th – Classes resume back Thursday, January 5th.

Class Fees & Payments

At time of registration, the entire year's tuition MUST BE PAID IN FULL, or be on file with post-dated cheques or visa/mastercard/visadebit on file (including your recreational costume deposit). If you do not have all payments on file – please submit to the office IMMEDIATELY! Once a payment is late, a \$25.00 weekly late fee will be added to your account.

There will be a \$45.00 charged to your account for any cheques/payments that are returned to us.

Dance fees must be paid in FULL by the due dates in order for your dancer to attend class – NO EXCEPTION!

If you need payment information, please contact the office at (905) 576-4167 or office@take5dance.com

Withdrawal Policy

If your child is not happy with their chosen class don't worry - we will switch their class (until November 1st). If your child decides to withdraw, a \$10.00 withdrawal fee must be paid. If you have paid in full for the year, the balance of terms remaining will be refunded. All withdrawals must be done in person, and fee paid. A parent must fill out a withdrawal form in order to receive their refund cheque. Once a term has started, there is no refund on the remaining classes of that term.

YOUR INSTRUCTORS

We have one of the best teaching staff in Durham Region! Our teachers strive to instil confidence, respect and acceptance in each and every dancer that walks through our door. They are well educated, positive role models (both in and out of the studio), have vast backgrounds in all styles of dance with huge hearts that will bring out the best in your dancer!

We are excited to welcome back Zoe Rosales, Shannon Kemp, Jessica Cohan, Jessica Cohan, Shaelyn Callan, Jesslyn Truax and adding to our teaching faculty Alix Smith!

Thank you for trusting us with your dancers! Providing your dancers with the best classes possible is our constant goal!

Program Changes

We have made a few exciting changes to our dance programs starting this fall. We were thrilled to announce the appointment of Stephanie Kokalovski as our recreational director!

We will be adding a stretch of the month starting in October, progress reports will be sent home in November and March, we will be holding a Christmas show in December and much more!

A note from our REC DIRECTOR:

Hello Everyone!

I am looking forward to a fabulous year guiding you through our recreational program at Take 5. Please feel free to send me an e-mail (recdirector@take5dance.com) or reach out in anyway with questions that you may have through the year, I am here to help!

Happy Dancing,
Stephanie

Apprentice Teachers

An exciting new program at Take 5 this year is our apprenticeship teaching program! They will be working closely with your dancers' teacher both in and out of the studio. Welcome Daraugh Boland, Mary Cassidy, Jadyn Grass, Katelyn Wright, Shaelyn Callan, Emily Moulton, and Nicole Bisschop.

Class Helpers

Another program we have here at Take 5 is our class helper program. This program is the stepping stone to our apprentice program. Ashlyn Truax, Alyssa Robertson, Brianna Pittman, Maeve Cassidy, and Aislin Boland are excited for this appointed position this year!

Vending Machine

NEW THIS YEAR – we are super excited for the studio addition of a vending machine. This new addition will eliminate the “need” of venturing out of the studio to go to the store. If change is needed, please see the office. Any destruction of the vending machine will not be tolerated.

Washrooms

We have plenty of washrooms for all dancers and parents. Please ensure your dancer uses the washroom PRIOR to going into class.

Our bathrooms are GENDER assigned – girls are not allowed to use the mens washroom (unless under the age of 4 with a parent). Mens washrooms are located down the end of the hall beside studio C (past the staff washroom), girls is located across from studio C.

The staff washroom is for STAFF only!

Class Attire & Shoes

Please make sure your dancer have the proper footwear (as laid out when you registered) as soon as possible. Hair must be tied back in a ponytail for all classes (bun for ballet).

Lost & Found

Our lost and found bin is located by the girls change room. Any items left will be placed in the black bin. Our bin will be cleaned out once a month.

Parent Viewing Week

We will be holding a parent viewing week where you can come into the studio and observe your dancers classes. This week will take place the first week of November. More details to follow ☺.

Studio Rules

- * No outdoor shoes are to be worn in the studio! Upon entering the building, please remove outdoor shoes and place them on the shoe rack (this includes parents/siblings/guardians).
- * No gum is allowed!
- * Only water is allowed in the studio – no juice or food is to be consumed in the studio.
- * Please use the cubbies for your bags (do not leave them on the bench or floor)
- * Please hang coats up on hangers/hooks
- * Change rooms are to be kept clean and tidy. Garbage is to be thrown out in the bins.
- * Take 5 is not responsible for any lost or stolen articles. Please leave all valuables at home.
- * All dancers must be picked up ON TIME
- * Negative comments will not be tolerated by anyone!

Recital

Towards the beginning to mid June we will be holding our 16th annual year end recital where all recreational classes will perform. Our date and venue will be confirmed closer to end of November. Please note: there will be an additional fee ranging from \$25.00-\$70.00 (above the \$25.00/class deposit) for your child's costume. Balance information will be handed out once the FULL costume has been shipped and received. As well, ticket sales dates, prices, and further recital info will be sent out once confirmed.

Cheryl Gordons Movie Night for Hunger

Take 5 is proud to be apart of this amazing family night! Along with lots of other businesses, join us for this free event (a non-perishable food donation per person is required). We will be dancing at approximately 7:30 pm followed by the movie FINDING DORY!

Date: Friday, September 9th

Place: Pope John Paul II Elementary School
160 Cachet Blvd

Bring: - chair, blanket, ready to have lots of fun!

Visit: Facebook for more info – CHERYL GORDONS MOVIE NIGHT FOR HUNGER

Brooklin Harvest Festival

Take 5 is also participating in the Brooklin Harvest Festival Saturday, September 10th from 10am – 4pm, at Grass Park. A free family event with lots of activities for all ages.

Here's to an amazing season of dance!

If you have any recreational class questions, please contact Stephanie at recdirector@take5dance.com

if you have admin questions, please contact the office at office@take5dance.com or (905) 576-4167 or stop in during open office hours.

for all other inquiries, please email Jesslyn at info@take5dance.com